



**Arctic
Co-operatives
Limited**

[Statement on the Co-operative Identity and Seven Principles](#)

Career Opportunity

Senior Legal Counsel

Location

Home Office - 1645 Inkster Blvd, Winnipeg

Benefits of working at Arctic Co-ops include:

- a competitive salary,
- annual vacation,
- employer-matched pension plan,
- comprehensive group benefits plan,
- career development opportunities,
- annual performance plans,
- and an environment where employees are encouraged, supported and recognized.



Arctic Co-operatives Limited (Arctic Co-ops) is a service federation that is owned and controlled by 32 community-based co-operative businesses (Member Co-ops) located in Nunavut, the Northwest Territories, and the Yukon. Arctic Co-ops coordinates the resources, consolidates the purchasing power, and provides operational, technical, and professional support to its Member Co-ops, enabling them to provide a wide range of services to their local member-owners.

We are currently seeking Senior Legal Counsel to lead our Legal Group, located in our Home Office in Winnipeg, Manitoba.

Reporting to the Chief Financial Officer of Arctic Co-ops, the successful candidate will be responsible for providing expert legal advice to senior level management, board members, and employees of the organization. Further, the successful candidate will need to develop an in-depth understanding of co-operatives in general, and how legal issues impact members in our Co-operative System.

Experience on a broad range of legal and business issues involving multiple jurisdictions, with a particular focus on corporate/commercial, real estate, employment, construction, banking/financing, and corporate governance matters will be essential for this position.

The general duties and responsibilities of the Senior Legal Counsel will include:

- Providing legal and business advice and opinions to Arctic Co-ops' business units on a variety of matters, including, but not limited to, the preparation, review and interpretation of legal documents, agreements and contracts; commercial transactions, including acquisitions; corporate finance; bidding and contracting; intellectual property; equipment and real property leasing and purchasing; procurement; employment; competition law; privacy; environmental

matters; and, general regulatory compliance;

- Undertaking research, interpreting and analyzing information, and presenting options, opinions and implications to senior leadership;
- Monitoring and advising on changes to legislation having an impact on Arctic Co-ops and/or its retail members, and in particular, co-operative legislation, PIPEDA, CASL, etc.;
- Providing in-service training and education on legal and risk management issues, and implementing best legal / compliance practices throughout the organization;
- Overseeing Legal Group precedents and records;
- Performing administrative and management functions related to the practice of law; and,
- Overseeing and providing mentorship and leadership to junior members of the Legal Group.

The successful candidate will have a J.D. or LL.B., and will be a practicing member in good standing with the Law Society of Manitoba (or with the Law Society of another Canadian jurisdiction and have the ability to be admitted to the Law Society of Manitoba) with four to eight years of practice experience, a high degree of professional ethics, excellent judgment and analytical skills, exceptional interpersonal, oral and written communication skills, and demonstrated ability to partner with individuals at all levels of an organization.

Qualified applicants can apply by sending a cover letter and current resume by email to [Human Resources](#) or by fax 204-632-8575 before August 27, 2018.

For more information you can visit [our website](#) and [follow us on LinkedIn](#)

We thank all applicants in advance for their interest; however only candidates selected for an interview will be contacted. Arctic Co-operatives Limited is an Aboriginal-owned organization and values diversity in the workplace. Candidates who self-identify as Aboriginal, women, and persons with disabilities are encouraged to apply and self-identify.